

**B**elow are three document summaries that provide an overview of our Installation, Training and Support coverage. Upon project engagement, detailed documents are provided to aid in planning, execution and expectation management.

## 1. ID System Installation Planning & Review

The installation of the ID production software and hardware requires some planning to insure the badging environment is productive and efficient. eXpress badging addresses each installation with a five-step approach:

- **Computer hardware and networking planning**
- **Badge production software planning**
- **Badge production related hardware planning**
- **File management planning**
- **Training, implementation planning & time frames**

## 2. Training

Training and support options are available so that you always can be assured that your staff is well prepared to take advantage of the full range of features and benefits of your badging system.

- **Data Entry and Photo Management**
- **Print Module**
- **Card design**
- **Security Module**
- **Overview of other badging software features**

## 3. Software/Hardware Support

eXpress badging is an authorized dealer for all ID product lines provided. As your first level of contact we will expedite troubleshooting and repair issues.

- **The Process**
- **Prior to Call**
- **Troubleshooting with Express Badging**
- **Repair**
- **Warranty/Loaner Coverage**



**eXpress badging, inc.**  
800-909-8602 - [sales@expressbadging.com](mailto:sales@expressbadging.com)  
Web site: <http://www.expressbadging.com>  
321-784-5925 (Local)